

State of Louisiana
Department of Revenue

JOHN BEL EDWARDS
Governor



KIMBERLY LEWIS ROBINSON
Secretary

MICHAEL LEGENDRE
Director

Commercial Lessor/Manufacturers/Distributors
2022 Renewal Requirements
Application Deadline – April 1, 2021

Please review the following guidelines listed below, if they are not followed, your RENEWAL APPLICATION will be considered incomplete. In addition, a civil penalty will be assessed if not submitted by deadline date.

******ON-LINE CAPABILITIES ARE READY FOR YOUR BUSINESS******

To get started: Please visit our webpage at www.ocg.louisiana.gov and click Online Portal for Licensed Entities under Quick Links. When renewing please remember the following:

- Upon submission of the online renewal, you must MAIL the completed and notarized first page of the application. The first page of the application can be found on our website under Form No. OCG2102.
- Print and include the invoice with a check made payable to the Office of Charitable Gaming.
- Update Affiliations (Owner/ Workers) changes at this time

Please note a participation agreement for any new Owner/Hall Representative/Manager added to the license must be completed. (The office MUST be notified of any changes to ACTIVATE/INACTIVATE ALL Owners/Hall Representatives/Managers/Workers WITHIN 10 DAYS)

- Personal History and Personal Financials are due every 3 years

Failure to submit your renewal application to the Office by **April 1, 2021** may result in the delay of the issuance of a license.

Contributing to a better quality of life.

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